



Rules for Fee Payment 2019-2020

Class	Fees	Reg. Fee	1 st Inst. (During the first week of the first term)	2 nd Inst. (During the second week of the second term 1st Feb-15 th Feb)
Grade 1	387	50	194	193
Grade 2	387	50	194	193
Grade 3	387	50	194	193
Grade 4	387	50	194	193
Grade 5	387	50	194	193
Grade 6	452	50	226	226
Grade 7	452	50	226	226
Grade 8	452	50	226	226
Grade 9	452	50	226	226
Grade 10	595	50	298	297
Grade 11	595	50	298	297
Grade 12	595	50	298	297

Note 1: Registration fees taken in advance will be adjusted in the 1st instalment.

Transport Fee (Round Trip)			
Area	Annual Fees	1 st Inst. (During the first week of the first term)	2 nd Inst. (During the second week of the second term 1st Feb-15 th Feb)
Local Area (Fahaheel , Ahmadi, Mangaf, Abu-Halifa, Mehboula, Fintas)	180	90	90
Other Areas not covered above	200	100	100

Policy for New Joining

-	The student will pay the fees for the full term in which student is joining for example if the student joins the school in the second month of the second term then student has to pay the fees of the second and subsequent term.
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Policy for Withdrawal

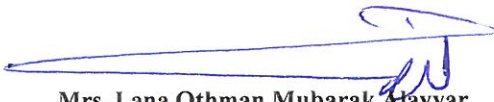
Particulars	First Term	Second Term	Third Term
Tuition Fee	During the first week: Parent will pay KD 50/- & no tuition fee will be charged for the term. After the first week: Parent will pay the full tuition fee for the 1 st term.	If the student leaves at any time during the term, parent has to pay inclusively full 1 st & 2 nd term fees.	If the student leaves at any time during the term, parent has to pay fees for complete year i.e. all 3 terms.
Transport Fee	If student leaves at any time during the term, parent has to pay transport fee for 1 st term.	If student leaves at any time during the term, parent has to pay inclusively full 1 st & 2 nd term transport fees.	If student leaves at any time during the term, parent has to pay transport fee for complete year i.e. all 3 terms.
Other Payment	There will not be any refund for sold items like books, uniforms etc.		
General Rules	The transfer certificate will not be issued until dues of the school are settled		

Policy for Dismissal

	<p>Dismissal due repeated detention: Students can be asked to leave the school at the end of the academic year upon receiving 3 suspensions during the same year.</p> <p>Dismissal due unsatisfactory progress: Dismissal on the ground of unsatisfactory progress will be according to school & ministry rule.</p> <p>Dismissal due unexcused absence Student can be dismissed during the academic year, if the student is absent without excuse for a period of time that exceeds the allowed limit by the school & ministry.</p> <p>In case of dismissal, the parent shall pay all dues upto that term.</p>
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Note:

The above rules are applicable for the academic year 2019/2020 & it shall be reviewed & confirmed on yearly basis.


Mrs. Lana Othman Mubarak Alayyar
Chief Executive Officer